

2026 - 2027 Parking Policies

All motor vehicle and parking regulations are enforced 24 hours every day

Students are required to have a valid permit displayed correctly in their vehicle by **August 24, 2026**. Permits may be purchased through [The Permit Store](#).

All students who bring a vehicle to campus and park their vehicle in Hiram Campus parking lots, must register their vehicle in the student's name.

Students are responsible for parking in the appropriate parking areas [see Parking Locations, Page 4]

All information on the parking permit must be kept current. If you get a new vehicle, or go from temporary tag to permanent license plate, you can update your information through [The Permit Store](#).

The College reserves the right to limit the availability of the number of parking permits issued.

Parking Permits are the property of Hiram College.

Frequently Asked Questions

Vehicles parked without permits in campus parking lots are subject to tickets.

Parking Permits are not transferable, nonrefundable, and may not be resold. The permit is valid only on the vehicle assigned to it. Any lost or stolen permits must be reported to the Campus Safety Office.

All overnight Visitors to campus, must purchase and display a valid Visitor Parking Permit. [See Overnight Visitor, Page 7]

Students ARE NOT ALLOWED to park in the following locations: any Visitor or Faculty/Staff parking spaces; the front spaces at Coleman Center; Visitor spaces by East Hall; Admission Spaces on Hinsdale Street by Teachout; Dodge Court Fire Lane; anywhere behind Henry Hall and Bowler Hall; Miller Fire Lane; anywhere behind Miller Hall; anywhere behind Booth/Centennial; anywhere in the Kennedy Center Parking Lot.

Students who are not Townhouse residents ARE NOT ALLOWED to park in the Townhouse parking spaces. This includes Townhouse visitor spaces.

Obtain a Permit

Follow the below instructions to purchase your permit.

Permits will be available beginning **August 3, 2026**.

Townhouse permits will available starting **August 3, 2026**.

Before you log on to [The Permit Store](#), you will need to have the following information ready: your name, address, car make and model, and license plate number. You will need your student ID number to order your permit. Please use your Hiram College email address when placing your order. Permits are available online 24 hours a day, seven days a week.

Your permit will be mailed to the Campus Safety Office within 10 days from the date of purchase.

Before leaving The Permit Store, make sure you print your temporary permit [see Temporary Permit below].

Registration Cost:

Residential Permit	\$150.00 per year
*Commuter/PGS/CCP Permit	\$75.00 per year
Overnight Guest Pass	\$3 per day
Townhouse Permit	free
Summer Permit	\$10
Replacement Permit.....	\$10

Temporary Permits

After you successfully register online and your permit is approved, you will need to ***print and display the temporary permit on your vehicle's dashboard*** until you receive your permanent one. If you do not have access to a computer/printer, you can pick up your temporary permit at the Campus Safety Office.

The temporary permit is only valid for ten calendar days from the permit purchase date, and it must be discarded once your permanent permit is received.

Permanent Permits

Students who have completed their vehicle registration online, will receive an email from Campus Safety with the subject line: Parking Permit is ready for pick up at Campus Safety. Your permit can be picked up during regular business hours, 9 a.m. to 4 p.m. Please bring your Hiram ID with you. It is expected that the student picks up the permit within 24 hours of receiving the email.

Displaying the Permit

Permits must be appropriately affixed to **the inside, lower left-hand corner** of the driver-side windshield.



Vehicles parked without permits in campus parking lots are subject to tickets and fines. A lost or stolen permit must be reported to the Campus Safety Office. Permit owners are responsible for violations charged to their permit at all times. Permits may not be taped or laminated.

Vehicles parked on college property must display a current/valid license plate that is clearly visible. Cars without a current license plate will be considered abandoned and may be subject to tow.

Parking Locations

All parking lots on campus have been posted with color coded signs and assigned numbers.

Signs with a number that is light blue designates Faculty/Staff parking is available in that parking lot; a number that is dark blue designates Student Parking is available in that parking lot; and a number that is orange designates Visitor Parking is available in that parking lot. Some lots contain a mix of visitor, handicap, faculty/staff, and student parking. These lots have additional signage to denote parking spaces.

Visitor Parking Lots:

- Lot 1 - Kennedy Center
- Lot 7 - Garfield/Zimmerman House
- Lot 13 - East Hall [by Tennis Court]
- Lot 16 - Coleman Center – [Visitor sign ONLY]
- Lot 17 - 305 Lot

Student Parking Lots:

- Lot 2 - South Quad Lot - with a sign only
- Lot 5 - Bancroft Lot – commuter students ONLY
- Lot 8 - Gelbke Lot
- Lot 9 - Townhouse residents ONLY
- Lot 10 - Winrock Lot [facing softball field]
- Lot 12 - Tennis Court Lot
- Lot 14 - East Hall/Stadium Lot [center spaces]
- Lot 15 - Overlook/Stadium Lot
- Lot 17 - 305 Lot [by Martin Field House]
- Lot 18 - Terrier Drive [angle parking]

Faculty/Staff Parking Lots:

- Lot 2 - South Quad Lot - with a sign only
- Lot 3 - Koritansky [gravel lot]
- Lot 4 - Jessie Smith House Lot
- Lot 6 - Julia Church Health Center
- Lot 14 - East Hall/Stadium Lot – [Faculty/Staff sign ONLY]
- Lot 16 - Coleman Center – [Faculty/Staff sign ONLY]

Townhouse Residents

Each Townhouse Resident will be assigned a specific, numbered space by Residential Education. After receiving this official parking space assignment, the tenant can then apply for the permit through [The Permit Store](#). There is NO CHARGE for the Townhouse permit.

Only townhouse residents who have a Townhouse Parking Permit or vehicles parked in the townhouse visitor spaces [see below] that have the proper visitor parking pass, may park in the Townhouse Lot 9.

Townhouse residents can only park in your designated parking space.

Townhouse Visitor Spaces

If a townhouse resident has a visitor, and that visitor is bringing a car to campus, a visitor pass must be obtained from Campus Safety or the Welcome Center, prior to parking in the townhouse visitor spaces. The passes are available from 8:30 a.m. - 5 p.m. in the Campus Safety Office and at the Welcome Center from 10 a.m. to 10 p.m., located in Kennedy Center. The visitor parking pass is to be hung from the rear-view mirror with the serial numbers facing the windshield.

Transfer a Parking Space

If you are a Townhouse resident who doesn't bring a vehicle on campus and would rather transfer your permit/parking space to another Townhouse resident, you must obtain a transfer form from the Campus Safety Office. Both parties, the transferor and the transferee, must apply together, in person, at the Campus Safety Office. Bring your Hiram ID with you.

Faculty/Staff

Faculty/Staff may obtain a parking permit at the Campus Safety Office during business hours. If you park in a campus lot, your hanging tag must be displayed with the serial number facing the windshield so it can be read from outside of the vehicle. If you cannot hang in the mirror, please display the tag on the driver's side of the dashboard.

Faculty/Staff Parking Lots:

- Lot 2 - South Quad Lot - with a sign only
- Lot 3 - Koritansky [gravel lot]
- Lot 4 - Jessie Smith House Lot
- Lot 6 - Julia Church Health Center
- Lot 14 - East Hall/Stadium Lot – [Faculty/Staff sign ONLY]
- Lot 16 - Coleman Center – [Faculty/Staff sign ONLY]

Faculty/Staff who are parked in parking lots and do not have a parking permit visibly displayed, may receive citations.

Visitors

During the business day, visitors may park in the following areas:

- Lot 1 - Kennedy Center
- Lot 7 - Garfield/Zimmerman House
- Lot 13 - East Hall [by Tennis Court]
- Lot 16 - Coleman Center – [Visitor sign ONLY]
- Lot 17 - 305 Lot

For overnight guests, please see below.

Overnight Visitors

If a student has an overnight visitor, and that visitor brings a vehicle to campus, a visitor pass must be obtained for that vehicle prior to parking in any of the below parking lots.

The visitor pass is available at the Campus Safety Office (8:30 a.m. to 5 p.m.) and at the Welcome Center (10 a.m. to 10 p.m.).

Daily permit: \$3

Overnight guest parking locations:

- Lot 2 - South Quad Lot - with a sign only
- Lot 8 - Gelbke Lot
- Lot 10 - Winrock Lot [facing softball field]
- Lot 12 - Tennis Court Lot
- Lot 14 - East Hall/Stadium Lot [center spaces]
- Lot 15 - Overlook/Stadium Lot
- Lot 18 - Terrier Drive [angle parking]

Designated areas for faculty, staff, and visitors [see Faculty/Staff and Visitor parking locations on Page 4] are not permitted for overnight parking.

Visitor permits are only valid during the date(s) indicated on the pass.

Alternate Vehicle

Students with a valid permit who bring an additional or temporary vehicle on campus must pick up a temporary permit at the Campus Safety Office during normal business hours. A free temporary permit may be issued based on the current information. The vehicle make, model and license plate number are required to complete the application. Temporary permits are only valid for the date(s) listed. Campus Safety will not issue any temporary permits without a completed form.

Motorcycle and Alternative Vehicle

Students who wish to register a motorcycle or any alternative motorized vehicle should contact Campus Safety at 330.569.5110 during regular business hours. Such requests will be reviewed on a case-by-case basis.

Parking Lot Closures

Hiram College reserves the right to temporarily close any parking lot or parking spaces at any time. Every effort will be made to provide sufficient notice to the community via email or posting on home.hiram.edu of a parking lot closure; however, immediate closures may be required in some instances. Students will be responsible for promptly moving their vehicles upon request. Vehicles remaining in closed lots are subject to towing.

Citations - Fines and Penalties

Hiram College reserves the right to issue citations to vehicles that violate parking policies; these citations, including parking permit number, vehicle description, and license plate number, will stay on record until the ticket is resolved.

Tickets may be paid through [The Permit Store](#) or in the Campus Safety Office. The online payment method through The Permit Store is using major credit cards. If you choose to pay in person at the Campus Safety Office, you will need to pay in cash.

Parking fines are \$15 and must be paid within 14 calendar days of the issue date (including the date the ticket was issued). If a ticket is not paid or appealed within 14 days, an additional \$25 fine will be added to the citation's total cost.

An email notification will be sent to your college email account for current and properly registered vehicles when a ticket has been issued to your car. Tickets are given no more than every 24 hours for the same violation in the same space. If more than one ticket is issued for the same violation in the same area within 24 hours, the vehicle owner should appeal the second ticket, or bring it to the Campus Safety Office.

A vehicle may be re-ticketed for the same violation if the violation has not been corrected by the next calendar day.

Unpaid tickets will be placed on your student account at the end of each semester

Unresolved tickets received prior to Dec 1, will be billed to the associated student account at the end of the Fall Semester. Unresolved tickets received after December 1 will be billed to the related student account at the end of the spring semester. Students who withdraw from Hiram College will be responsible for the payment of any unresolved parking citations.

Hiram College reserves the right to run license plates through the BMV in order to locate the owner or associated student for any unregistered vehicles which may have open citations on campus. Once a vehicle is determined to be associated or affiliated with a specific student, that student can be held responsible for any open citations associated with that vehicle/plate going back up to three calendar years.

Citation - Appeals

Appeals must be submitted online through [The Permit Store](#). First, you should wait 24 hours for the ticket to be processed. Notification of the receipt of the appeal and decisions are sent out via email. Appeals must be received within 14 days of the original citation. Appeals received after 14 days are rejected. All decisions on appeals are final. More than one appeal per student per academic year will not be granted.

In the event an appeal is declined, the fine amount will be placed back "online" at which time the appellant will have 14 calendar days to pay before a \$25 fine is added.

The following are not valid reasons for appealing a parking violation:

- having the wrong permit for the space used
- failure to read parking signs
- failure to display a parking permit
- failure to obtain a temporary permit
- parking in restricted areas
- parking in the visitor lots
- parking in faculty/staff lots
- parking outside white lines

Towing

Hiram College reserves the right to tow a vehicle if it impedes college activity; hinders access to roadways, walkways or buildings; causes a safety concern; or is parked in an area or in a manner that can damage campus grounds. Campus Safety may also tow at the owner's expense if an individual's vehicle becomes disabled (inoperable) on campus. All vehicles must be parked within painted lines.

Hiram College parking lots are not a storage facility; therefore, vehicles are to be removed during the summer unless a valid summer parking permit is displayed. Vehicles not registered for summer will be considered abandoned and will be towed.

Vehicles can also be towed in the event that a student's parking privileges have been revoked or when parked in a tow-away zone.

Any vehicle towed from campus property will be towed at the owner's expense. Should your car be towed, please contact the Campus Safety Office.

If a vehicle needs to be moved, the Campus Safety Office will make reasonable attempts to notify the vehicle's owner, to move the vehicle before towing. Such attempts will include valid telephone numbers and the College email. An exception to the prior notification courtesy is in any space that has a posted tow-away zone sign or any vehicle which has been banned from campus by either Campus Safety or Citizenship Education.

Coverage

Hiram College is not responsible for fire, theft, loss, or damage of any kind to any vehicles and their contents while on college property.

Hiram College does not assume any liability for any damage or losses occurring by or to motor vehicles on its property.

Additionally, Hiram College will not assume responsibility or cost of Village-issued parking tickets/towing for any reason.

Parking on Village Streets

Hiram Village Ordinance No. 470 does not permit vehicles to be parked on any public street or highway within the Village between the hours of 2 a.m. and 6 a.m. Monday through Friday. Vehicles are permitted to park on Friday evening through Sunday evening and during legal holidays as listed in Section 1.14 of the Revised Code. Failure to comply with this regulation could result in a Village-issued parking ticket. Three or more tickets may result in the booting or towing of the vehicle. Payment of Village-issued tickets can be done online or by phone, per instructions at the bottom of the Hiram Village ticket.

Please Note: Campus Safety cannot accept payment of nor grant any appeals to Village tickets. You must contact the Hiram Village Police Department or Municipal Office by calling 330.569.8044

Loading/Unloading

Loading/unloading zones have been designated near each residence hall. Utilizing staff/visitor spaces will result in an automatic ticket. Loading/unloading zones require flashers to be left on and have a time limit of 15 minutes unless otherwise posted. If all unload zones are full, students should wait for one to become available.

During opening or closing times, students loading or unloading their vehicle in a fire lane must keep their vehicle attended at all times. **The Dodge Court fire lane by Henry Hall and the fire lane between Miller and Whitcomb cannot be blocked at any time, for any reason, for any length of time.** The Campus Safety staff or the Residential Education staff will make reasonable efforts to inform students of loading/unloading procedures during the opening and closing times. Loading/unloading in a fire lane is at your own risk and may result in a Village-issued ticket/towing for any length of time. Loading/unloading vehicles impeding emergency response are subject to ticketing and towing or could be damaged by responding personnel.

Medical Accommodation

Students seeking a "special permit" for medical accommodation purposes must contact the Director of Disability, Counseling, and Health Services at the Health Center and fill out the necessary paperwork. The Director of Disability, Counseling, and Health Services will notify the Campus Safety Office of any accommodation and the requested duration of the accommodation. These permits are valid only during the period indicated, and are not valid in disability, guest/visitor, or reserved spaces. If a more extended accommodation is needed, the student should request an extension.

Disability Parking Spaces

Anyone using a disability parking space must have a valid, state-issued disability license plate or placard following Ohio Revised Code 4511.69. A copy of the registration receipt issued by the Bureau of Motor Vehicles **indicating that the disability placard is registered to you** shall be provided to the Campus Safety Office and Director of Disability, Counseling, and Health Services when purchasing a parking permit.

Prohibited/Miscellaneous

There are two one-way drives at the College. They include Quad rear-drive (enter by way of KC Lot, exit by Quad South Lot), and the Fire Lane between Miller and Whitcomb.

Parking or driving any vehicle on any area of Hiram College property not designated for vehicular traffic is prohibited.

Anyone who misuses, borrows, shares an authorized temporary parking permit or parking permit, or who forges a parking permit or temporary parking pass will be issued a fine and may be subject to judicial referral or may lose parking privileges on campus property.

Students who cause disturbances, disruptive behavior, instill panic or fear for personal safety, anywhere within the Hiram Community by purposely doing the following: revving their engines; accelerating at higher rates of speed; spin their tires or do burnouts; failure to stop at stop signs or yield for pedestrian traffic; race their vehicle at excessive speeds; or drive with wanton disregard for the general safety of the public; may have their parking privileges revoked and be subject to the College judicial process.

The Dodge Court fire lane by Henry Hall and the fire lane between Miller and Whitcomb cannot be blocked at any time, for any reason, for any length of time.

Students who willfully fail to purchase a parking permit in an attempt to circumvent the parking policies and procedures are subject to revocation of their parking privileges and removal of their vehicle from Hiram College property.