

Degree Works Exception Form

NAME: _____ STUDENT ID: _____
(PRINT)

What type of requirement is exception being submitted for (One exception per form)

- Major: _____ Minor _____
- General Education (Dean or Associate Dean Signature Required)

What type of exception is being submitted?:

Substitution: **Requirement** _____ **Substitution: Subject:** _____ **Number:** _____ **Term:** _____

**All exceptions for in-progress courses will be applied after courses final grades are submitted*

Requirement Waiver (Please explain): _____

Advisor Name _____ Advisor Signature X _____

School Director Name** _____ Signature** X _____

***For EDUC courses, please submit name/signature of Head of Teacher Education; for NURS courses, please submit name/signature of Director of Nursing.*

Student Signature X _____ Date _____

<i>Substitution or exception does not change breadth of curriculum, total credit hours, or core requirements unless specifically stated on exception form.</i>
--

Date Received _____	Date Processed _____	Initials _____
---------------------	----------------------	----------------