

Dear Hiram Students,

We wanted to reach again before we see you on campus this Friday.

Before arriving you should do these key things – additional instructions for each item can be found at the very bottom of this email.

1. Check that you are cleared to attend
2. Registered for your COVID-19 testing time
3. Complete your MAKO registration to receive your COVID-19 test results
4. Bring your MAKO MX registration number to the testing site.

Upon arrival to campus, please use the map found below for processing through the COVID-19 testing site. COVID-19 testing in the Coleman Center is your **FIRST** stop. You will not be allowed into other areas of campus without the wristband showing that you have been tested. After being tested, you will head to the lobby of your residence hall to pick up your key(s). Townhouse residents will pick up keys in East Hall. If you are a commuter student, you are free to leave campus once your test is complete.

As a reminder, **no outside guests will be permitted in the residence halls during check-in. This includes parents. Thank you for your cooperation in helping keep our campus safe!**



Don't forget all the fun and events we have planned to welcome everyone back to campus!

Friday, January 15 through Friday, January 22

[Welcome Back Week Schedule of Events](#)

Sunday, January 17 and Monday, January 18

[Martin Luther King Jr. Day Schedule of Events](#)

Enjoy the last couple days of break. We are so excited to welcome you back to campus this Friday!

Liz

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CLEARED TO ATTEND?

You will want to make sure you are cleared to attend. Check your status at my.hiram.edu by clicking on the Hiram College Portal, then selecting Student Portal and clicking on "Are You Cleared to Attend?" Please check your status before signing up for a testing time and arriving to campus. If you are not cleared through an office, please click on the office drop down list (plus sign) for further information. Should you need assistance accessing the Student Portal, contact Dray Computer Help Desk at 330.569.5313.

CHECK-IN DETAILS AND SIGN-UPS

ALL students – Residential and Commuter - should plan to report to the Coleman Center on Friday, January 15 for COVID-19 testing between 1:00 – 7:00 p.m.

All students have been asked to make a plan before arriving on campus in case they test positive for COVID-19. We ask that students have a safe place they can return to if they test positive.

Arrival Testing is a two-step process. Complete the first step by clicking on the link below sign up a testing time. Once this step has been completed you will receive a confirmation which will include a link to the second step – the MAKO Medical E-Req form. Both steps must be completed before your arrival.

TESTING TIME SIGN-UP LINK

Important Note:

If you have been diagnosed with COVID-19 since you left Hiram in the fall, please email the health center at goodneral@hiram.edu for instructions on how this will affect your arrival process. If you are exposed to COVID-19 in the

7 days prior to our January 15 arrival day, you should also contact the health center at goodneral@hiram.edu before arriving to campus.

MAKO Medical Registration Form

You must complete your Mako Medical registration form in advance by visiting this link:

https://mako.exchange/covid19-ereq/?account_number=15408&account_name=ODH-Coleman-Sports-Complex-Hiram-College&provider_fname=Asha&provider_lname=Goodner&provider_npi=1801820097

- Instructions:
 - o The account number and account name will be pre-populated on the form and should not be modified.
 - o Complete all fields that have a red *.
 - o Your social security number is not required.
 - o The insurance type selected will be pre-chosen as “Client Bill (free test)” and should not be modified.
 - o Provider information is already pre-selected and should not be modified.
 - o Virus detection 720100 - SARS-CoV-2 will be pre-selected and should not be modified.
 - o Virus antibody will have nothing selected and should not be modified.
 - o Z03.818 should be selected for the DX code.
 - o The sample collection date should be selected as the testing date: **01/15/2021- This must match the correct date of the community testing event. Incorrect dates will have to be re-entered.**
 - o The custom state required questions need to be answered.
 - o Once you have completed the form, select “Create E-REQ” at the bottom. This will assign you an MX number that will be utilized at the event. This will also be emailed to the email provided.
 - o **You must bring the MX number to the event.**

Results will be available in 3-4 days, and you will be able to access your results online through the Mako Medical website.