Dear Hiram College students,

I am so proud of all you have accomplished this semester. I am writing to remind you of our shared responsibility to protect our web as we enter the final weeks of our on-campus semester, especially this Halloween weekend. In addition, I wanted to share information regarding 3-week housing, parking, college work study, and prorated refunds.

Halloween Safety
Traditional gatherings that come with celebrating Halloween simply cannot happen. Such gatherings would expose our community to the risk of COVID-19 transmission and jeopardize our collective health.

Here is what we are asking you do to protect our web and enable us to finish this semester in person.

- Avoid attending parties or social gatherings other an approved events happening on campus;
- Do not go to bars, restaurants, or off-campus houses to celebrate Halloween; and
- Avoid using alcohol or drugs, which can cloud judgment and increase risky behaviors.
- The College is offering several safe and fun ways to celebrate Halloween. Please do take part in:

  Friday, October 30th
o "A Kind of Alaska" theatre presentation
   Frohring Performing Arts, Renner Black Box Theatre – 4 - 4:30 p.m.

o Frohring Guest Artist Music Series featuring Anthony O'Toole
   Join via Zoom, – 4:30 p.m.

o "A Kind of Alaska" theatre presentation
   Frohring Performing Arts, Renner Black Box Theatre – 7 – 7:30 p.m.

o Spooky Costume Party – Kenney Center, Dix Dining – 7 - 8:30 p.m.
   Sign up here

Saturday, October 31st

o Fall Fest – Coleman Center/Henry Field – 2:30 – 7:30 p.m.

o "A Kind of Alaska" theatre presentation
   Frohring Performing Arts, Renner Black Box Theatre – 3 - 3:30 p.m.

o "A Kind of Alaska" theatre presentation
   Frohring Performing Arts, Renner Black Box Theatre – 7 - 7:30 p.m.

o Halloween Movie Night showing Scary Stories to Tell in the Dark
   Bates Hall, Hayden Auditorium – 8 p.m. – sign up here

**Housing**

Residence halls and Townhouses will close on Tuesday, November 24th at 9 pm. You will be required to turn in your room key when you leave in November. Key return boxes will be installed in the main lobbies of each building. Your key will be returned to you in early January after you have completed your January COVID-19 test. If you do not return your key in November, there will be a $150 lock change fee assessed to your student account.

If you feel you have an extenuating circumstance and need to stay over break, you will need to complete an application to request to remain on campus. The application is available here and will close on November 2 at 5 pm. Please contact Residential Education if you have additional questions.
Parking Information for the 3-week session
If you are leaving campus, but wish to keep your vehicle on campus, please email Campus Safety so they are aware. You are required to move your vehicle to the Gelbke Lot and park in the center spaces as noted in the photo found here. If you have applied to stay on campus over break and been approved, you may continue to park your vehicle in any student lots, or your assigned Townhouse parking space. If you have any questions, please call Campus Safety at 330.569.5110.

Work Study
In order to be paid for work study, students must be scheduled to work at the time the college elects to go remote. Based upon this schedule, students that can work remotely can continue to perform their work duties and be paid accordingly. Students that cannot work remotely will be paid based upon their scheduled hours. Hours worked/scheduled must be documented and this can be done either the same way it was handled this past spring with a spreadsheet or time cards submitted by the supervisor.

Refunds
The administration is finalizing the housing and meal plan refunds for those students who are not on campus for the 3-week session. Unlike Spring where housing monies were issued by check and meal credits applied to Terrier Cash, refunds for Fall 3 week session will be in the form of credits applied directly to your student account.

We are now into the final stretch before Thanksgiving. I know you are tired. Let’s keep up our good work this weekend and throughout the remaining weeks on campus this fall. Our hope is that by handling the 3-week session remotely, we will be able to return to campus to hold classes in person for the Spring semester. Stay safe and be kind to yourselves and each other.

Sincerely,

Liz Okuma, Ph.D.
Senior Vice President & Dean of Students