

Service Experience Evaluation

Hiram College Biomedical Humanities majors are required to engage in four separate experiential learning components:

- A shadowing internship
- A basic science research internship
- And two service experiences

We want students to accomplish the following in their service experience:

- Recognize the context in which groups and individuals understand and respond to one another
- Integrate knowledge and skills obtained in the classroom and adapt them to work in a health care or service setting.
- Explore vocational fit through immersion in a variety of occupational settings
- Interact with people from different backgrounds than their own

This experience can help students feel secure in their understanding of professional environments by immersion into the system and interaction with people involved in serving others.

Thank you for taking the time to invest in the development of this student. We'd appreciate a few minutes of your time to certify and assess the student's efforts.

Upon completion, please submit this form as an email attachment (preferred), or submit it via mail or fax to:

Libby Jacobs
Administrative Assistant, School of Health and Medical Humanities
Hiram College
Gerstacker 116
11715 Garfield Rd.
Hiram, OH 44234

jacobse1@hiram.edu
330-569-5264 (office)
330-569-5448 (fax)

SERVICE EXPERIENCE STUDENT EVALUATION FORM

Biomedical Humanities Department, Hiram College

HIRAM INTERN: _____
 SUPERVISOR*: _____
 ORGANIZATION*: _____
 PHONE*: _____
 EMAIL*: _____

ADDRESS*: _____

 FAX*: _____

(*A business card might suffice for all of these items and make it a bit easier for the evaluator.)

I. Overall evaluation of student intern (please check one):

- _____ A. Outstanding
- _____ B. Superior
- _____ C. Average, Expected
- _____ D. Adequate, but limited
- _____ E. Unsatisfactory

Dates/Duration of Internship: _____

Total Hours spent on Internship: _____

II. The following are a set of characteristics describing performance in a job. If one or more do not apply to your internship position, please ignore them. Please assign a rating after each characteristic you use according to a scale of 5 (most satisfactory) to 1 (least satisfactory). Feel free to add specific comments where appropriate either here, on the back of this sheet, or on a separate sheet or letter.

<u>Rating</u>	<u>Characteristics</u>	<u>Comments</u>
_____ A.	Demonstrates initiative and dependability	_____
_____ B.	Demonstrates understanding of how groups and individuals respond to each other	_____
_____ C.	Demonstrates sensitivity to the populations being served	_____
_____ D.	Interest, enthusiasm, cooperation on the job	_____
_____ E.	Willingness to put forth the necessary effort to learn from this experience	_____
_____ F.	Judgment - Good decision-making skills	_____
_____ G.	Ability to communicate tactfully and professionally with the population being served	_____
_____ H.	Oral and/or written communication of ideas, plans, etc.	_____

III. It would be helpful to us if you could please take the time to compose a paragraph or two describing your general evaluation of the student who shadowed you. Though this will not be shared with the student, this evaluation will be used as a learning tool for both the student and his or her academic advisor: thus it should be frank and informative. This paragraph may be written on the reverse of this sheet or on a separate page.

IV. We would be pleased to know if you have any comments or suggestions relating to the service experience that may help us make it better. Also, please let us know if you would be interested in supervising other students. Thank you very much for your time and effort working with our student in this process.

Your Signature: _____

Date: _____

Please return either a hard copy or an email attachment of this form to: (cut & paste address if you wish)

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Other Contact Information:
 email: jacobse1@hiram.edu
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