



# H I R A M C O L L E G E

A P P L Y I N G F O R A D M I S S I O N  
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Thank you for your interest in Hiram College. We hope that this pamphlet will be helpful as you apply for admission. More detailed information is available on our website and we welcome direct contact if you have questions. We look forward to receiving your application.

### Application form and fees

Hiram College welcomes applications for undergraduate admission from first-year, two-year (associates degree) graduates, ESL, and transfer students. International students should apply using the Common Application ([app.commonapp.org](http://app.commonapp.org)).

The application for admission consists of four forms:

- **Application form**
- **School report** (first-year) or **school official's report** (transfer/two-year graduate)
- **International supplement to the school report** (first-year and transfer students with less than one year of full-time post-secondary study)
- **Teacher evaluation** (first-year) or **instructor evaluation** (transfer/two-year graduate)

Complete the application form in its entirety and submit it online. Print the remaining forms, complete them, and send by post or courier to the Office of Admission.

A paper application form is sent upon request if a student is unable to print forms or apply electronically from the website. The form must be completed in its entirety, printed clearly in ink or typed, and signed by the student.

A fee is not required for an electronic application. A nonrefundable application fee of US \$35 or a letter from a counselor/headmaster requesting a waiver must accompany a paper application.

### Application deadlines

The application deadline for the fall (August) semester intake is February 1. First-year and ESL students enter in fall semester only. Applications received after February 1 are processed on a space-available basis. The application deadline for transfer or associate degree college graduates for the spring (January) semester intake is September 15.

An application is reviewed only after all required documents are received. A student must be at least 17 years of age at the time of enrollment at Hiram College. Admission decisions are made without regard to family financial circumstances. Students receive formal notification regarding admission and scholarship typically in February and March for the fall intake; in October, for the spring intake.

### Scholarships

There is no separate scholarship application form. Awards are made on the basis of application materials and accepted students are given scholarship consideration at the time of admission. Hiram's scholarships range from \$3,000 to \$21,000. These are merit awards based on academic achievement, without consideration of financial need. The scholarships are announced prior to the first year and are renewable for up to three additional years of study.

### Enrollment deposit

Admitted students enrolling at Hiram must submit a \$200 nonrefundable deposit by the decision date listed in the letter of acceptance, typically between April 1 and May 1.

### Certificate of eligibility (Form I-20)

Following admission, a nonimmigrant student will need a certificate of eligibility (SEVIS Form I-20) to apply for an F-1 student visa. A student already in the United States with an F-1 visa will need a transfer Form I-20 to continue in their current status.

Hiram issues the Form I-20 after receipt of the following:

- \$200 enrollment deposit
- **International student profile**
- Photocopies of passport biography pages
- **Certificate of finances** (with supporting financial documents) showing sufficient resources to cover educational costs
- **Verification of status form** (required only if student is in the U.S. with an F or J visa).

The forms listed above accompany the letter of acceptance.

### Fees and charges 2007-2008

Tuition and fees .....	\$24,885
Room and board .....	7,980
Orientation .....	90
Health insurance .....	950
<b>Total</b> .....	<b>\$33,905</b>

Additional costs include travel, books, and personal expenses.

Students may remain in Hiram during the summer holiday.

Charges are as follow:

Room .....	\$75/week
Board .....	\$56/week

### Contact information

(Mrs.) Susan K. McGill  
Director of International Admission

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Hiram College  
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USA

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Web: [admission.hiram.edu](http://admission.hiram.edu)

**Academic documents**

A first-year student and their secondary school guidance counselor, class advisor, head of form/year, or headmaster should complete the school report and international supplement to the secondary school report. A home schooled applicant and their supervisor must submit the **home school supplement to the secondary school report** available on the Common Application website. Transfer/two-year (associate degree) graduates and the appropriate school official should complete the college official’s report.

Forms should be accompanied by official or attested academic records such as transcripts, mark sheets, examination results, certificates, and diplomas listing subjects studied, evaluations, grades, or marks achieved, and an explanation of the grading system. Photocopies without original signature and school seal are not accepted. Documents not in English must be accompanied by certified literal translations. Materials submitted as a part of the application process cannot be returned.

- **Internal school records/transcripts:** All applicants are required to submit academic records from all secondary and post-secondary institutions where a student has been enrolled. Additionally, two-year (associate degree) graduate/transfer applicants should submit course descriptions and syllabi for all post-secondary courses taken.
- **External examinations:** Submit results (such as SPM/STPM, O/A-levels, KCSE, IGCSE/ICSE, IB, WAEC, etc.) issued by an examining board specific to your educational system. If the application is filed prior to publication of actual/final results, ask that forecasted results be reported on the international supplement.

**Testing**

**SAT:** The SAT I Reasoning Test is required of first-year applicants *except* in the following cases:

- A student residing in a country where it is not administered
- Transfer who has completed one year or more of full-time post-secondary study
- Two-year (associate degree) college graduate
- ESL applicant with TOEFL score of less than 550

A score report should be sent directly to Hiram from the testing agency. ACT results may be submitted in place of the SAT I.

- SAT I: **Hiram’s CEEB Code 1297**  
Information at [www.collegeboard.com](http://www.collegeboard.com)
- ACT Assessment: **Hiram’s Code 3280**  
Information at [www.act.org](http://www.act.org)

**English proficiency:** Students whose primary/first language is not English must submit results of the TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System), or other recognized test of language proficiency. Following are some of the ways to document proficiency:

- TOEFL— Score: PBT: 550/CBT: 213/iBT: 80
- IELTS—Band score: 6.5
- SAT I—Critical Reading subscore: 500
- ACT—English subscore: 21
- A-Level English—Grade: B

An ESL applicant must have a minimum TOEFL score of PBT-485/CBT-163/iBT-57 or IELTS band-5.5.

TOEFL information is available at [www.toefl.org](http://www.toefl.org) and Hiram’s **CEEB code is 1297**. IELTS information is available at [www.ielts.org](http://www.ielts.org).

**Evaluations/recommendations**

Two evaluations are required. Select faculty who have taught you in an academic subject during the final two years of your education. An evaluator should post it directly to the Office of Admission or give it to the applicant in an envelope with the writer’s signature across the sealed flap.

**Personal essay**

The ability to express ideas in writing is critical to college success. Therefore, Hiram requires a personal essay. Essay topics are on the Common Application and the paper application.

**Statement by student (optional)**

We invite you to share, on a separate sheet of paper, information you believe could be important in our evaluation of your application that other sections of the application have not provided the opportunity to convey.

**Statement by parents (optional)**

We invite parent comments on a separate sheet of paper. Parents are in a position to know their student best. Insights they can provide about their son or daughter are helpful as we develop an appreciation for their student as a whole person.

**Photograph (optional)**

Applicants are asked, but not required, to submit a recent photograph.

**Program of study**

On the Common Application, an applicant is required to list an intended program of study in response to the question regarding “academic concentration/major(s).” Please select from the programs of study in the list that follows. Students who have multiple interests or are unsure of their intended college major may indicate “undecided” or list their primary interest from among the several majors under consideration.

Admission to Hiram College is made on the basis of prior academic preparation and performance, not the field of study a student elects to pursue at Hiram. The major declaration on the application may be changed. This can be done in writing through the Office of Admission at any time prior to the start of the student’s initial term, and thereafter by meeting with the student’s academic faculty advisor and filing the change with the Office of the Registrar.

- Accounting and Financial Management
- Art (Studio)
- Art History
- Biochemistry
- Biology
- Biomedical Humanities – four-year program
- Biomedical Humanities – accelerated three-year program
- Business Management
- Chemistry
- Communication
- Computer Science
- Creative Writing
- Economics
- Education – specify licensure area:
  - Early Childhood (PreK – Grade 3)
  - Middle Childhood (Grades 4 – 9)
  - Adolescent/Young Adult (Grades 7 – 12)
    - Integrated Language Arts
    - Integrated Mathematics
    - Integrated Social Studies
    - Sciences (Life, Integrated, Life/Chemistry, Life/Physics, or Physical)
  - Multi-Age (PreK – Grade 12)
    - Drama/Theatre
    - Music
    - Visual Arts
    - Foreign Language (French or Spanish)
- Engineering (3 + 2 program)
- English
- Environmental Studies
- French
- History
- Mathematics
- Music
- Neuroscience
- Nursing
- Philosophy
- Physics
- Political Science
- Psychology
- Religious Studies
- Sociology
- Spanish
- Theatre Arts

**Checklist**

- Application form
- Application fee (if required)
- School report
- International supplement to secondary school report
- Home school supplement to secondary school report (if required)
- College official’s report (transfer only)
- Internal school records/transcripts
- External examination results
- SAT I score report (if required)
- SAT II (optional)
- Language proficiency
- Evaluations/recommendations (2)
- Personal essay
- Statement by student (optional)
- Statement by parents (optional)
- Photograph (optional)

**Notes:**