

HIRAM COLLEGE

**PARTY REGISTRATION CONTRACT FOR PARTIES AT WHICH
ALCOHOLIC BEVERAGES ARE SERVED**

FOR ALL CAMPUS LOCATIONS

COLLEGE POLICY ON ALCOHOLIC BEVERAGES

The possession and consumption of alcoholic beverages, within the provisions of the laws of the State of Ohio, are permitted in social club rooms and the privacy of a student's room by students of legal age. Without special permission from the Student Activities Office, students may not consume alcoholic beverages on College property with the exception of the aforementioned locations.

Through its permission of alcoholic beverages on the Hiram Campus, the College intends to foster the positive, healthy use or non-use of alcoholic beverages in a responsible manner. This permission should not be misinterpreted as encouragement for the increased use of alcohol nor is it intended to encourage or force consumption upon those who object to its use on personal, moral, ethical, or religious grounds.

STUDENTS ARE REMINDED THAT OHIO STATE LAW PROHIBITS THE CONSUMPTION OF ANY ALCOHOLIC BEVERAGE BY ANYONE UNDER THE AGE OF 21.

Disorderly conduct, whether under the influence of alcohol or not, which disturbs others, which results in the destruction of property, or which interferes with the efforts of the College to maintain an atmosphere which is conducive to study and to congenial living, will not be tolerated. All members of the College community are urged to cooperate in the maintenance of an atmosphere which encourages self-respect and respect for the rights of others.

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List the names of who will be doing the following:

Bartenders

- 1.
- 2.
- 3.
- 4.

ID Checkers

- 1.
- 2.
- 3.
- 4.

Floater

- 1.
- 2.
- 3.
- 4.

NOTE: See reverse side for Statement of Responsibility.

STATEMENT OF RESPONSIBILITY

WE, THE UNDERSIGNED, ACKNOWLEDGE RESPONSIBILITY AND LIABILITY FOR ANY CHARGES EITHER FINANCIAL AND/OR JUDICIAL (including, but not limited to noise, property damage, verbal harassment, disorderly conduct, etc.) WHICH MAY ARISE FROM THE ACTIVITY BEING HELD.

This responsibility shall cover any rooms, common areas and bathrooms used by people participating in or attracted to the activity. Signatures on this form shall indicate the acceptance of responsibility for the planning, supervision, and clean-up of the activity by the person(s) responsible for the event. Signatures on this form shall also indicate the acceptance of responsibility for any identification and testimony which may be necessary to properly and fairly assign specific accountability for any actions, disturbances or damages found to be in violation of the Code of Student Conduct as defined by either the Hiram College Student Handbook or the Party Registration Guidelines.

This form must be on file with all appropriate signatures by 5:00 p.m. 72 hours prior to an anticipated party involving alcohol. Party forms for all social events held on campus must be obtained at the Student Activities Office.

You are reminded that Ohio law quite specifically prohibits the collection of any form of admission fee, "donation", or gift without obtaining a state permit. Ohio law also prohibits open containers of alcohol in public areas. It is the responsibility of all officers and advisors to know and understand the complete policy on alcohol and substance abuse found in the Hiram College Student Policy Handbook.

NAME OF ORGANIZATION _____ NAME OF EVENT _____

NAME(S) AND PHONE EXTENSIONS OF PERSON(S) RESPONSIBLE FOR EVENT:

Name (please print) _____	Ext. _____	Name _____	Ext. _____
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TOADAY'S DATE _____ PARTY DATE _____ PARTY LOCATION _____

NO. OF PEOPLE EXPECTED _____ OPEN PARTY ___ CLOSED PARTY ___

STARTING TIME _____ APPROX. ENDING TIME _____

NAME OF PERSON CARDING _____

CARDING PROCEDURE _____

SIGNATURE(S) OF REQUESTING PARTY/PARTIES _____

SIGNATURE OF CLUB ADVISOR _____

SIGNATURE OF AREA COORDINATOR _____
(If in a Residence Hall)

ALTERNATE DRINK _____

KIND OF FOOD PROVIDED _____

AMOUNT OF ALCOHOL, BEVERAGES, AND FOOD REQUIRED _____

SIGNATURE OF DIRECTOR OF STUDENT ACTIVITIES _____

RETURN TO THE OFFICE OF CAMPUS INVOLVEMENT WHEN ALL SIGNATURES HAVE BEEN OBTAINED.